



Welcome to **NEURA Robotics**, the innovator of the robotics world. Our goal is to equip collaborative robots with groundbreaking cognitive capabilities to enable safe and intuitive collaboration with humans. Under the leadership of founder David Reger, we have spent the first years of **NEURA Robotics** laying the foundations for humans and robots to work hand in hand.

"We serve humanity" is not just a motto, but our mission. Become part of our ambitious, international company and shape the future of robotics with us.

Welcome to **NEURA Robotics** - where innovation meets team spirit.

Your mission & challenges

Are you a creative mind with a flair for communication and organization, looking to gain hands-on experience in one of the most exciting fields of the future? Then you are exactly right for us!

Your main tasks include:

- **You will serve as the operational anchor for the Marketing & Communications leadership**, supporting the Head of Marketing in daily administrative tasks, consolidating team updates for management, and optimizing internal workflows.
- **You will act as the central coordination hub for all marketing-related requests**, managing the service desk (Jira), reviewing inquiries, and routing internal and external requests efficiently.
- **You will build and maintain our internal knowledge base**, expanding the Confluence space, documenting processes, and capturing meeting notes and action items.

- **You will help foster a strong team culture**, organizing recurring meetings, workshops, and team-building activities.
- **You will ensure brand consistency across our office environments**, maintaining customer-facing and internal marketing spaces in line with our visual identity.
- **You will manage merchandise**, print materials, and event equipment, ensuring stock levels are maintained and supporting the creation of high-quality branded touchpoints.
- **You will support the smooth execution of events**, taking ownership of on-site tasks to deliver a polished guest and participant experience.
- **You will maintain clear, up-to-date overviews** of suppliers, tools, and digital assets, enabling transparency and efficient collaboration across the department.

What we can look forward to

- You already have some first practical experience in marketing or communications, gained through previous internships, student jobs, or personal projects.
- You possess basic knowledge of marketing strategies and tools, such as social media, content creation, SEO, and event organization.
- You work independently, in a structured and proactive manner, and enjoy taking on responsibility.
- You are a strong communicator and bring creative ideas to drive projects and initiatives forward.
- You are interested in technological innovations and B2B marketing and want to learn how to communicate complex products in an engaging way.
- You are fluent in both German and English.

What you can look forward to

- Become part of an agile company, actively shape topics and benefit from flat hierarchies in a highly motivated team
- Enjoy an attractive salary, flexible working hours and 30 days of vacation
- The freedom to contribute your own ideas and drive them forward
- Celebrate successes together with company events
- Take advantage of our corporate benefits program
- And even more fun with great colleagues

Apply

We are looking forward to meeting you and shaping the future of robotics together. Are you in?

Couldn't find a suitable position? Please send us an unsolicited application.

We are always looking for passionate tech enthusiasts to help us revolutionize the world of robotics!



NEURA
ROBOTICS